

ARKANSAS HIGH SCHOOL ATHLETIC ADMINISTRATION APPLICATION FOR EXHIBIT SPACE

Hot Springs Convention Center, Horner Hall

March 6-7 2024 PLEASE PRINT OR TYPE BELOW



Company Name _____

Street Address _____

City _____ State _____ ZIP _____

Phone _____ Fax _____

Signature of Authorized Representative:

Authorized Signature _____

Name _____ Title _____

Website _____ Date _____

Email _____

Products displaying

Large Display _____

Small Display _____

NOTE: The space provided will be shown on the floorplan 8ft. booth size. AAA reserves the right to make changes at any time in the location, size and display limits of any booth if this is in the best overall interest of the exhibit. Exhibits may not project beyond the space allotted or interfere with traffic or sightlines to exhibit of others.

1. BOOTH FEES **\$300.00** per booth \$ _____

Note a \$ 75.00 deposit is required

2. ADDITIONAL TABLES **\$300.00** \$ _____

NOTE: NO SPACE WILL BE ASSIGNED UNTIL PAYMENT IS RECEIVED
RESERVE YOUR BOOTH SPACE EARLY!! SPACES ARE LIMITED

Exhibitors are encouraged to reserve booth space no later than February 23, 2024

All **vendors need** to bring a door prize value at least **\$50** to given out throughout the conference.

NOTE: Booth set-up time is **Tuesday March 5th** 12 pm. until 3:30:pm. Must be out before 4 pm. Convention Center will be closed and doors locked at 4 pm. Shutdown is **Thursday March 7th** 1:00 -2:00 pm. State Basketball Final are 7th-9th. You can use your badge to get in game.

Hotel room reservations may be made by calling **The Hotel Hot Spring at 501-623-6600**. State the Arkansas Athletic Directors 2024 Conference code booking. **\$123.00 Single - \$133.00 Double**

For questions contact: Nicole Cunningham at 501-955-2500

Email: nicole@ahsaa.org

FOR OFFICE USE ONLY

Exhibit space assigned: _____ Date Received _____

Date of Assignment: _____



ALL APPLICATION MUST BE MADE ON THIS FORM.

Please complete sign and mail this application with payment to:

Arkansas Activities Association
3920 Richard Road
North Little Rock, AR 72117

501-955-2500 - Phone

501-955-2600 - Fax

We hereby apply for exhibit space for our use at the AHSAAA Conference. If our choices of space have been assigned, we request to be assigned the next best space available.

We understand that a **\$75.00** deposit is due by **February 24, 2023** If exhibitors have not occupied or paid full amount by 9 a.m.. **Wednesday March 6, 2024**, booths will not be held and AHSAAA may sell the available booth space.

Method of Payment

☐ Check enclosed payable to the AAA.

☐ Please charge my credit card:

☐ Visa ☐ Mastercard

☐ AMEX ☐ Discover

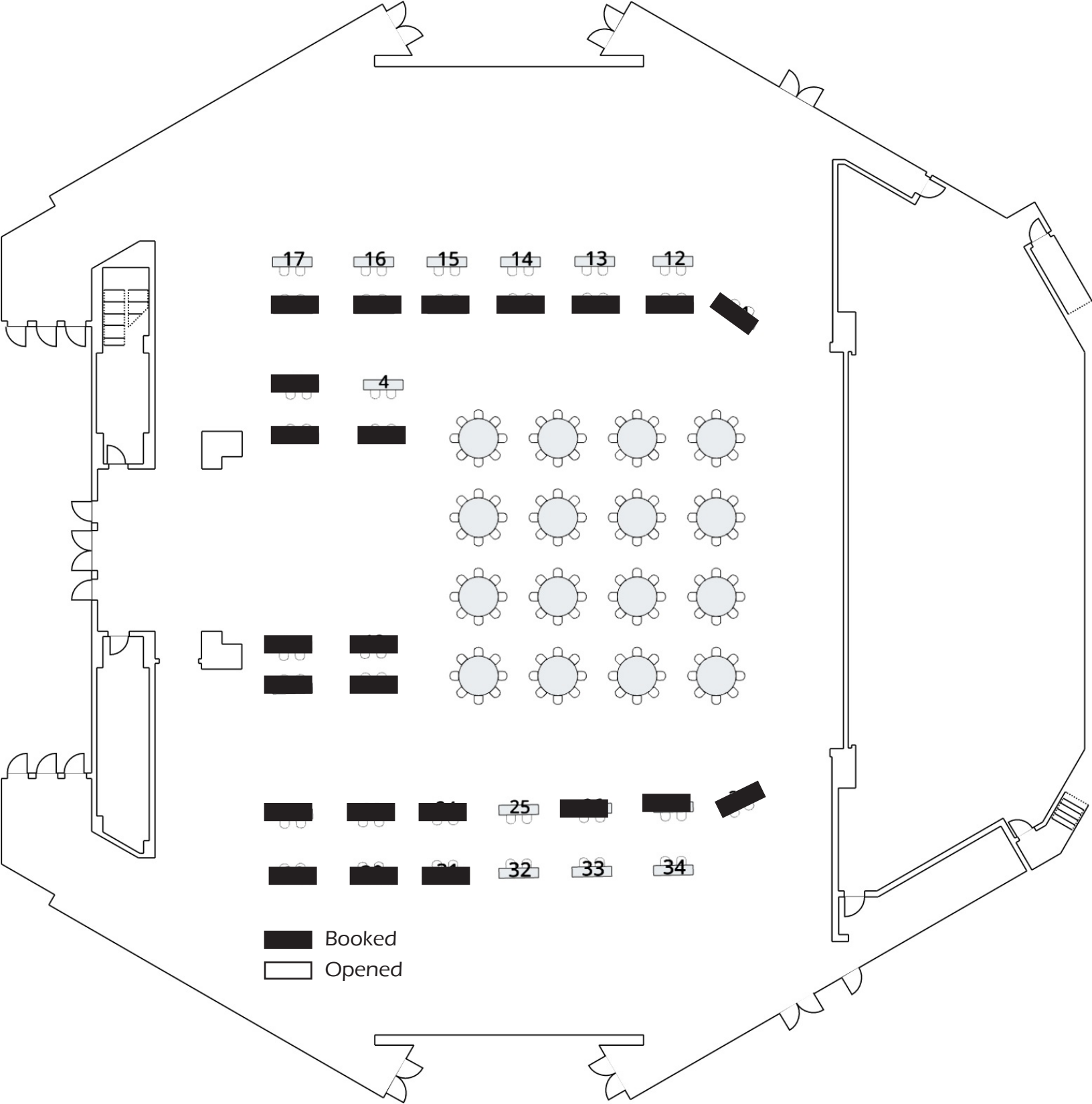
I, _____
herby authorize the AAA to charge my credit card the TOTAL of _____

Credit # _____

Exp. Date _____

Cardholder Name

Billing Address _____



17

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12

4

25

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33

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Electric, Phone & Plumbing Order Form Hot Springs Convention Center

All advanced orders must be received seven (7) days prior to move-in for advance rates.

Event name: AHSAA Annual Winter Conference Date(s) of event: 03/05/2024 - 03/08/2024
Company name: _____ Email Address: _____
Contact name: _____ Phone #: _____
Address: _____ City: _____ State: _____ Billing Zip: _____ CVC: _____

Service cannot be supplied until order form and payment are received.

Rates quoted below cover only the bringing of service to the booth and do not include wiring. The Hot Springs Convention Center does not stock receptacles for any electrical connection above a standard 20 amp, 110 volt outlet. Additional charge will be made if receptacles are not provided by the exhibitor. Under no circumstances shall anyone other than "center personnel" make electrical connections. Easy access to utility service panels must be provided at all times. Center personnel are authorized to cut floor coverings to obtain access to floor electrical boxes.

Rates are subject to change without notice

No helium or light gas filled balloons are permitted in the Hot Springs Convention Center.

No open flames are allowed in the Hot Springs Convention Center (candles must be completely enclosed in a glass globe).

-Prices listed on this page are PER EVENT unless marked differently.-

QUANTITY	AMPERE	Volts & Phase	Advance Order	Floor Order	AMOUNT
	20 amps	125 Volts (standard outlet)	\$50.00	\$100.00	\$
	20 amps	208 Volt Single Phase	\$70.00	\$140.00	\$
	20 amps	208 Volt Three Phase	\$70.00	\$140.00	\$
	30 amps	208 Volt Single Phase	\$80.00	\$160.00	\$
	30 amps	208 Volt Three Phase	\$100.00	\$200.00	\$
	50 amps	208 Volt Single Phase	\$120.00	\$240.00	\$
	50 amps	208 Volt Three Phase	\$120.00	\$240.00	\$
	100 amps	208 Volt Single or Three Phase	\$300.00	\$600.00	\$
	Power Strip	INCLUDES TAX	\$10.00	\$20.00	\$
	High Speed Internet Access (Synchronous Broadband)		\$200.00	\$400.00	\$
	Water hook up		\$50.00	\$50.00	\$
	Compressed air		\$50.00	\$100.00	\$
TOTAL					\$

Visa, Mastercard, American Express and Discover welcome.

Visa/MSC/Am Exp/DSC #: _____ Expiration date: _____

Signature: _____

Printed Name _____

Please make checks payable to: Hot Springs Convention Center

Mail Checks to the Event Coordinator as follows: Attn: Pauline Howard

phoward@hotsprings.org

Hot Springs Convention Center, 134 Convention Blvd., Hot Springs, AR 71901

Phone 501-620-5011 * Fax 501-620-5011

**Fax or mail this form to Hot Springs CC.
Only form AAA get is Vendor Application**